



## Hollywood Institute

### Medical Assistant Consumer Information

CIP Code (Classification of Instructional Programs)	51.0801
SOC Code	31-9092.00 - Medical Assistants <a href="https://www.onetonline.org/link/summary/31-9092.00">https://www.onetonline.org/link/summary/31-9092.00</a>

**Program Description:** This program is designed to provide students with the basic knowledge and skills required to become an entry level Medical Assistant including foundational courses in Anatomy, Physiology and Medical Terminology. Includes instruction in basic anatomy and physiology; medical terminology; medical law and ethics; patient psychology and communications; medical office procedures; and clinical diagnostic, examination, testing, and treatment procedures. The Medical Assisting program also contains a clinical externship which is completed in an outside medical facility.

**Objective:** The Medical Assistant program prepares students for various entry-level allied health positions that are administrative or clinical in nature. Upon completion, graduates will have the entry-level skills of a Medical Assistant and be qualified to interview for positions in a variety of healthcare facilities. The 55.0 Education Quarter Credit Hour program includes 1140 clock hours split into 590 hours classroom training (Academic Instruction), 130 hours in a clinical (Practical Application) setting taught under the supervision of a Qualified Instructor, and 240 Externship Hours. The Medical Assistant Program also includes 180 outside homework hours. \* *The listing of credit hours is not meant to imply that the credits can be transferred to colleges or other private career school programs. Transfer credits are the sole discretion of the receiving school.*

**Physical Demands of Profession:** Ability to sit or stand for long periods of time, manual dexterity, steady hands, ability to advise clients with a friendly, courteous personality.

**More information on the Full Specialty Occupation can be found at:** <https://www.onetonline.org/link/summary/31-9092.00>

#### **Safety Requirements:**

- ❖ Adherence to the highest standards of sanitation, disinfection and sterilization
- ❖ Proper use of equipment and chemicals
- ❖ Practice basic hygiene, well-groomed and professional appearance
- ❖ All rules and regulations of Hollywood Institute of Beauty Careers must be followed

National Median Compensation cited from U.S. Bureau of Labor Statistics is \$32,480 annually as of May 2017\*

<https://www.bls.gov/ooh/healthcare/medical-assistants.htm>

\*HI does not guarantee job placement or annual compensation. Compensation may vary depending upon place of employment, job experience and other factors.

**Programmatic Accreditation, Certification/Registration and Licensure Disclosure:** The State of Florida does not require medical assistants to obtain licensure or specific certification for employment upon graduation. However, certain facilities may require medical assistants to be certified/ registered in order to be eligible for employment, and not being certified/registered may limit a graduate's future employment opportunities. Hollywood Institute's Medical Assistant program does not have programmatic accreditation.

Therefore, graduates are not eligible to take the Certified Medical Assistant (CMA) exam offered by the American Association of Medical Assistants (AAMA). However, graduates are eligible to take the Registered Medical Assistant (RMA) certification offered through the American Medical Technologists (AMT). Qualifications for taking and passing the RMA exam are controlled by outside agencies and are subject to change without notice. Therefore, Hollywood Institute cannot guarantee that graduates will be eligible to take the RMA exam at all or at any specific time. The RMA credential can enhance a graduate's marketability and, for certain facilities, is required for employment. Hollywood Institute encourages its graduates to sit for the RMA exam at the earliest possible date. While Hollywood Institute's Medical Assisting program covers all the material that is on the exam, Hollywood Institute cannot guarantee that any individual graduate will pass the exam. You may refer to the AMT website for further information on the RMA (<http://www.americanmedtech.org>).

**\*\*Under the regulations at 34 CFR 668.410, This GE program was considered in the zone for the 2015 GE Reporting Period. Being in the zone means that is at risk of losing eligibility for Title IV aid based on the program's next D/E rates. Under the regulations at 34 CFR 668.403(c)(4), a GE program will lose eligibility if it is a failing program in two out of three consecutive years or if it is a failing or zone program in four consecutive award years.**